

**WHATLEY PARISH COUNCIL**

**Correspondence address: c/o Andrew Bramston, Chair  
Orr Farm, Chantry BA11 3LJ**

**MINUTES OF A MEETING OF  
THE WHATLEY PARISH COUNCIL  
HELD ON THURSDAY 29<sup>th</sup> SEPTEMBER 2022 AT 19:00 HOURS  
AT THE HOLY TRINITY CHURCH, CHANTRY**

**Drafted: 8 November 2022**

**Members Present:**

**Councillor Andrew Bramston (Chair)**

**Councillor Jon Scott**

**Councillor Will Palmer**

**Councillor Richard Evans**


**Officers present: No officer was present**

1. **The Chairman welcomed everyone to the meeting**
2. **Apologies for absence**  
Apologies received and accepted for Colin Boorer.
3. **Public Participation**  
None.
4. **Declaration of Councillors' interests and requests for dispensation**  
Nothing declared
5. **Minutes of Whatley Parish Council Meeting held on 20<sup>th</sup> July 2022**  
The minutes were agreed by all attending.
6. **District Councillors Report**  
Apologies were received from Cllr Barry Clark for not being able to attend but a written report was provided and circulated previous to the meeting – there were no matters arising.  
  
The structure of LCN's is still to be determined.
7. **Actions from previous meeting**  
There were no actions to update
8. **Highways and Byways**
  - a. Road closures are communicated to parish clerk. Where necessary these need to be communicated to residents. Cllr Palmer to include on the Village website.
  - b. With the closure of the Mells road out of Frome, traffic was diverted through Whatley. The Police and SCC were contacted to reinforce the speed limit through Whatley. No obvious action seen, but no concerns raised either.

Date Approved:

11.1 2022

Signed by Chair:



Signed as of

11.1 2022

- c. Concerns were raised about condition and visibility at Railford Bottom. Cllr Bramston to take up with SCC, and in so doing to find a procedure for notifying Somerset highways of issues to do with road safety.

#### 9. Financial Matters

It was agreed that a payment be made to Chantry Church to help with upkeep of the graves be made aligning with the payment to Whatley.

Cheques were signed for the grass cutting.

The chairman and the new councillors should be added as bank signatories, and the former councillors have the mandates removed. Cllr Bramston to arrange for the names below to be added to the mandate: Andrew Bramston, Richard Evans and Will Palmer, and for the bank address to be changed to Orr Farm Chantry BA11 3LJ. Currently the bank address is the former Parish Clerks.

#### RESOLVED

That the Council agrees and approves a payment to Chantry Church and for the change of bank signatories and address.

#### 10. Planning Applications

None

#### 11. Parish Field

Three quotes have been received for replacing the parish playing field equipment. The best option was to replace and refurbish the equipment as per the quote from Bigwood. The Council approved this as the preferred option.

A letter to Hanson requesting their support and financial assistance for this to be developed.

#### RESOLVED

That the Council agrees that Bigwood would be the preferred supplier and that an application would be given to Hanson for funds to cover the costs.

#### 12. WCGT

A request for table and chairs has been received for the cabin in parish field. Cllr Bramston advised that both churches would also be looking for tables and chairs given their plans to make the churches more community spaces. Cllr Bramston would suggest to WCGT to support this as a total Parish solution. Although they can be stored in parish cabin.

#### RESOLVED

That the Council agrees that a single proposal be created to cover the three areas.

#### 13. Quarry Liaison

There is a meeting next Wednesday at 17:30. Cllr Palmer will be attending as a resident. As only Parish Councillors are able to attend; Cllr Evans is attending in his place.

It was agreed that planners are key people for planning application for Westdown.

Date Approved:

11. Jan 2023

Signed by Chair:



Signed as of

11. Jan 2023

The parish council were shown copy of letter from chantry residents to Hanson, raising concern of blasting vibrations.

**RESOLVED**

That the Council agrees that a letter be drafted to Somerset planning from the Parish Council following the lack of response from Hanson to previous letter with questions from residents.

**14. Correspondence**

Nothing to report

**15. Clerk Matters**

Currently no clerk in post. Cllr Bramston emailed various people but only one response who works with Nunney Parish Council. It was suggested that they just providing admin support up to 1 hour per week at £35 per hour. They wouldn't be present in meetings.

**RESOLVED**

The Council agreed that Cllr Bramston to approach the potential new Clerk, Rachel Nash, to agree hours and expectations regarding expert technical support and some admin.

**16. Additional Items**

- a. Chantry signs are now in place and funded via direct contact with Hanson and small sum from common good trust.
- b. Cllr Palmer has updated the website. The Contract ends next year. Cllrs Palmer and Evans will explore other options. Ideas put forward in the discussion. Identify anyone in the village with expertise to develop websites? Option to approach Frome college as a project?
- c. Cllr Bramston explained the idea about developing village plans. Chantry would start the process with a village meeting. This would be followed up with a Village workshop with residents.
- d. Cllr Bramston mentioned that in identifying the new Clerk Rachel Nash, he talked with Simon Clegg, the Chair from Nunney Parish Council. It was tentatively agreed that an informal meeting between Whatley and Nunney Parish Councils could be useful as there are many similar issues and they have more experience that could be useful to share. Cllr Bramston to discuss with the new Clerk.

**RESOLVED**

The Council agreed that a Working Group be set up to look at the Village Plans and to approach Frome College for assistance with the website.

**17. Items for next meeting and urgent reports**

None

**Date of the Next Meeting:** Wednesday 16<sup>th</sup> November at 7:30pm. Venue to be confirmed

There being no further business the Chair thanked Councillors and those attending.

The meeting closed at 9:45pm.

Date Approved:

17. Jan 2023

Signed by Chair:



Signed as of

17.1 2023