



Correspondence address: c/o Andrew Bramston, Chair
Orr Farm, Chantry BA11 3LJ

**Summons & Notice for the Parish Council Meeting
Being held on Wednesday 13th March at 7:00pm
at Holy Trinity, Chantry**

5th March 2024

To: All Members of the Council

Dear Councillor

You are hereby summoned to attend the Annual General meeting of the Whatley & Chantry Parish Council to be held at **Holy Trinity, Chantry** on Wednesday 13th March 2024 at 7:00pm. The meeting will consider the agenda items set out below.

Please inform the Clerk if you are unable to attend.

Yours sincerely

RNash

Rachel Nash
Clerk

- Agenda and papers are available at www.chantryandwhatley.webs.com
- To attend in person:
 - Residents are welcome to join the meeting in person and are asked to contact the Parish Clerk if they wish to discuss a matter and participate in the meeting clerk.whatleyparishcouncil@gmail.com
 - Those attending the meeting are welcome to continue to wear face masks
 - Where there are confidential or exempt items which may need to be considered, residents will be asked to leave at that point

Agenda

032024.1 Chairs Welcome

032024.2 Apologies for absence:

032024.3 Declaration of Councillors' interests and requests for dispensation:

To declare any interests relating to the business of the meeting and receive any dispensation requests from the Clerk (Localism Act 2011 s29-34)

- 032024.4 Approval of Minutes of the previous meeting held on Wednesday 8th November 2023**
To confirm and sign as a correct record of the meeting held - attachment 1.
- 032024.5 Somerset County Councillors' report**
- 032024.6 Public Participation relating to meeting agenda items**
If you would prefer to submit questions in advance, please email clerk.whatleyparishcouncil@gmail.com
- 032024.7 Presentation from external organisations:**
To receive a verbal presentation from external organisations in attendance. If you wish to present to the Council, please email clerk.whatleyparishcouncil@gmail.com
- 032024.8 Clerks Report**
Update regarding activities undertaken by the Clerk - attachment 2
- 032024.9 Finance: (Responsible Finance Officer)**
The council are requested to approve:
- Current Expenditure at 2nd March 2024 – attachment 3
 - Invoices for payment in March – clerk services £288.75
 - Natwest Account – closure of account
- 032024.10 Local Farmers Liaison**
Update from Cllr Boorer
- 032024.11 Roads & Highways Liaison**
Update from Cllr Scott
- 032024.12 Chantry Village Liaison**
Update from Cllr Evans
- 032024.13 Whatley Village Liaison**
Update from Cllr Palmer
- 032024.14 Quarry Liaison**
Update from Cllr Bramston
- 032024.15 Communications**
Update to be received.
- 032024.16 Local Business Liaison**
Update from Cllrs Evans & Palmer
- 032024.17 Planning Applications**
The Council to discuss any planning applications received.

No applications have been received.
- 032024.18 Parish Field**
The grass cutting is due for renewal. The Council are asked to consider how they wish to proceed.
- 032024.19 WCGT Update**
WCGT to provide either a verbal or written update.

032024.20 Items for next Agenda / Items to Report

- Election of Chair, Vice Chair and RFO
- Co-option of new councillor
- Final 2023/2024 expenditure report
- Audit return for the external auditors
- Updates to policies, assets and insurance

032024.21 Date and venue of Next Meeting

Wednesday 8th May 2024 at St Georges, Whatley

032024.22 Exclusion of press and public

Under the Public Bodies (Admissions to Meetings) Act 1960 Members of the public and press are required to leave the meeting due to the following items being a confidential matter – staff discussion.